



Dubbo West Public School Preschool

Procedure: Acceptance and Refusal of Authorisations

Links to relevant legislation:

Education and Care Services National Regulations 2011 regulations 92, 93, 102, 160, 161 and 168

Links to National Quality Standard:

Quality Area 2: Children's health and safety

Quality Area 7: Leadership and service management

Links to EYLF:

Learning Outcome 3.2

Date to be reviewed:

February 2020



Introduction:

Dubbo West Public School Preschool will obtain authorisation and consent from parents and authorised nominees as needed.

Aims:

- To ensure Dubbo West Public School Preschool obtains the necessary authorisation and consent as required.
- To ensure that all staff are aware of which children have consent and who in their family is able to provide consent.

Procedures:

On enrolment Dubbo West Public School will obtain the following authorisations from parents or from authorised nominees in the form of signed written permission notes:

- Children being taken on incursions and regular outings
- Medical treatment in the case of an accident or emergency by a doctor or hospital, including transportation in an ambulance
- Collection of children from preschool - when leaving the premises in the care of someone other than the parents
- Photographs being taken of children
- Application of sunscreen
- Consent for children's photos and learning stories to be put on digital media platforms, such as Kinderloop.